

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
February 13, 2017  
MINUTES

The Regular Meeting of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 7:03 p.m. in Room B132 at the J.P. Case Middle School.

Members Present

Jessica Abbott  
Tim Bart  
Dennis Copeland  
Laurie Markowski  
Michael Stager  
Christopher Walker  
Anna Fallon

Members Absent

Sandra Borucki  
Marianne Kenny

BOARD RECOGNITIONS

The National School Counselor Appreciation Week was February 6-10. The Board of Education recognized and commended our school counselors for their hard work and dedication to their students. Our school counselors actively engage in helping students examine their abilities, strengths, interests and talents. They work in partnership with parents as they encounter the challenges of raising children in today's world. They focus on positive ways to enhance students' social/personal, educational and career development. They work with teachers and other educators to provide an educational system where students can realize their potential. They help children set healthy, realistic and optimistic aspirations for themselves. The combination of their training and experience makes them an integral part of the total educational program. We thanked our school counselors for their contributions to our district. They were: Gina Collins, Barley Sheaf School; Ellen Goodfellow, Copper Hill School; Mary Pepe, Francis A. Desmares School; Sarah Fontanez, Robert Hunter School; Lindsay John and Heather Albanese, Reading-Fleming Intermediate School; and Colette Baills and Megan O'Brien, J.P. Case Middle School. Dr. Caulfield, Ms. Fallon and the Board thanked the Counselors for their service.

SUPERINTENDENTS REPORT

Dr. Caulfield read the Proclamation from the Raritan Township Mayor on the "Great Kindness Challenge". Mr. Waxman, Reading-Fleming Intermediate School, Vice Principal & District HIB Coordinator, presented a video on the Great Kindness Challenge Week. Dr. Caulfield thanked the School Counselors for their hard work and dedication to our students. Ms. Fallon also thanked the Counselors.

CITIZENS ADDRESS THE BOARD

None

On the motion of Ms. Markowski, seconded by Mr. Bart, minutes of the Executive Session on January 30, 2017 were approved viva voce.

On the motion of Ms. Markowski, seconded by Mr. Bart, minutes of the Regular Meeting on January 30, 2017 were approved viva voce.

PERSONNEL

The next meeting will be February 23, 2017.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

**All Personnel items were approved under one motion made by Mr. Stager, seconded by Mr. Bart.**

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to employ the following leave replacement for the 2016-2017 school year. Fingerprints and health exam required.

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date	Salary/Degree/Step	Certification/College
1.	Lazauskas	Jean	JPC	World Language/ Gloria Hrabovecky	March 7, 2017- June 30, 2017	Sub Per Diem Pay (Day 1-20) \$50,860 (prorated)/ BA/Step 1 (Day 21+)	Teacher of Spanish/Montclair State University

2. Approval was given to adjust the resignation date of Kimberly DeMaio, Project Success Teacher at Reading-Fleming Intermediate School, from February 20, 2017 to February 14, 2017.
3. Approval was given to amend the 2016-2017 salary of the following staff member for advancement on the salary guide as follows:\*

Item	Last Name	First Name	Position/Location	From	To	Retroactive Date
1.	Alexanderson	Karin	Music/RH	\$75,900/BA+15	\$78,100/MA	January 1, 2017

**\*Mr. Walker abstained.**

All Staff – Additional Compensation

4. Approval was given to employ the following staff members for additional compensation during the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Benedetti	Anthony	CH	CPR/AED-PE Teacher	3	\$33.78/hr.
2.	Karney	Kurt	JPC	CPR/AED-PE Teacher	3	\$33.78/hr.
3.	Skove	Reparta	CH	CPR/AED-PE Teacher	3	\$33.78/hr.
4.	Ritter	Jamie	CH	Home Instruction	100	\$30.62/hr.
5.	Lappen	Danielle	FAD	Spring Concert-Chaperone	1.5	\$30.62/hr.
6.	Shirvanian	Lindsay	FAD	Spring Concert-Chaperone	1.5	\$30.62/hr.
7.	Rieg	Lisa	FAD	Spring Concert-Chaperone	1.5	\$30.62/hr.
8.	Kiesling	Cassandra	FAD	Spring Concert-Director	2	\$30.62/hr.
9.	Sewell	Catherine	RFIS	Advanced Art Club Advisor	7.5	\$30.62/hr.
10.	Hennessy	Elizabeth	RFIS	Intramural Advisor (Sub)	300 hrs. Shared	\$30.62/hr.
11.	Smith	Elizabeth	RFIS	Intramural Advisor (Sub)	300 hrs. Shared	\$30.62/hr.
12.	Vala	Susan	RFIS	Solar Sprint Car Advisor (Spring)	7.5	\$30.62/hr.
13.	Apgar	Sarah	RFIS	Photography Club	7.5	\$30.62/hr.
14.	Burns	Kathryn	BS	Spring Concert-Director	2	\$30.62/hr.
15.	Dribbon	Katherine	BS	Spring Concert-Chaperone	2	\$30.62/hr.
16.	Enos	Susan	BS	Spring Concert-Chaperone	2	\$30.62/hr.

5. Approval was given to increase the maximum number of days for Lori Ziminski, World Language Teacher at Reading-Fleming Intermediate School, to perform Lunch Duty from 55 days to 95 days, at a cost of \$17.64/hr., during the 2016-2017 school year, replacing Kathleen Bianco due to a medical leave.
6. Approval was given to appoint the following mentors for the 2016-2017 school year.

Item	Mentor	Mentor's Location	Novice Teacher	Stipend
1.	MaryJane Custy	BS	Kaitlin Schuster	\$550 (prorated)
2.	Kelly Kuster	BS	James Farley	\$550 (prorated)

Field Placement

7. Approval was given for the following Rider University students to complete their vocal music field practicum with Rosemary Nagy, Music Teacher at J.P. Case Middle School, four mornings a week, Monday through Thursday, March 20, 2017 to April 27, 2017. Fingerprinting and health exam required.

Item	Last Name	First Name
1.	Henry	Julia
2.	Nazario	Jonathan
3.	Wells	Daniel

Certified Staff – Appointment

8. Approval was given to employ the following staff member for the 2016-2017 school year. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree	Certification/College
1.	Braynor	Jessica	10-Month Vice Principal/RH	No later than May 16, 2017	\$77,083.33 prorated/MA	CE Principal/Drexel University

Aye: Ms. Abbott      Mr. Stager      Nay: 0      **Abstain: Mr. Walker #3 (1)**  
 Mr. Bart          Mr. Walker  
 Dr. Copeland      Ms. Fallon  
 Ms. Markowski

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be March 9, 2017.

**All Curriculum items were approved under one motion made by Dr. Copeland, seconded by Mr. Stager.**

1. Approval was given to employ the following consultant during the 2016-2017 school year.

Item	Consultant	Location	Purpose	Number of Days	Cost not to exceed
1.	Project U.S.E.	RFIS	Challenge Course Safety Training for RFIS PE staff only	1	\$1,200

2. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2016-2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Burns	Rebecca	RH	K-4 Standards Based Report Cards Revision	100 shared hrs.	\$33.78/hr.
2.	Carr	Rebecca	RH			
3.	Custy	Mary Jane	BS			
4.	DeAnglis	Laurie	FAD			
5.	Drew	Emy	RH			
6.	Ewing	Colleen	RH			
7.	Fischer	Susan	BS			
8.	Gerlach	Margaret	CH			
9.	Gravett	Julie	BS			
10.	Marciano	Patricia	BS			
11.	McPeek	Jessica	RH			
12.	Moore	Laurie Ann	CH			
13.	Ritter	Jamie	CH			

14.	Scherer	Lauren	CH			
15.	Teepie	Christine	CH			
16.	Blampey	Zoey	RFIS	Create End-of-Unit Assessments for Reading Workshop Units	180 shared hrs.	\$33.78/hr.
17.	McCormack	Jennifer	BS			
18.	Rowe	Kari	BS			
19.	Agabiti	Joseph	JPC	Prepare a workshop for February 17 PD	3	\$33.78/hr.
20.	Ashey	Elizabeth	RH	Prepare a workshop for February 17 PD	3	\$33.78/hr.
21.	Barragan	Kathleen	FAD	Prepare a workshop for February 17 PD	3	\$33.78/hr.
22.	Blampey	Zoey	RFIS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
23.	Blanchard	Joey	SS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
24.	Braynor	Jessica	RFIS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
25.	Cascio	Leigh Ann	FAD	Prepare a workshop for February 17 PD	3	\$33.78/hr.
26.	Custy	Mary Jane	BS	Prepare a workshop for February 17 PD	3	\$33.78/hr.
27.	Fisher	Michele	RH	Prepare a workshop for February 17 PD	3	\$33.78/hr.
28.	McNamara	Erin	CH	Prepare a workshop for February 17 PD	3	\$33.78/hr.

3. Approval was given of the following field trips for the 2016-2017 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Student Council Students	RFIS	Students to assist with senior luncheon and musical preview at JPC	March 2, 2017	\$90	PTO
2.	Grade 5	RFIS	Walking trip to Fleming Museum	May 15-19, 2017	\$500	PTO

4. Approval was given to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Peter Catalanotto Author Visit	\$2,000	BS	PTO
2.	Felicia Chernesky Author Visit	\$500	BS	PTO
3.	Motivational Speaker Shane Burcaw	\$825	JPC	JP Case Student Fund
4.	First Tee Assembly	No cost	CH	N/A
5.	Art Supplies	\$229.80	RH	Artsonia

5. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amt.
1.	Bradley	Noreen	NJ State School Nurses Association Spring Conference, Iselin, NJ	March 25, 2017	R	\$199
2.	Shangold	Yvette	NJ State School Nurses Association Spring Conference, Iselin, NJ	March 25, 2017	R,M	\$225

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

6. Approval was given to accept 2016-2017 Every Student Succeeds Act (ESSA) Amendment funds as indicated below:

ESSA Title	Description	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$186,081
Title II, Part A	Teacher and Principal Training and Recruiting Fund	\$60,630
Title III	English Language Acquisition and Language Enhancement	\$27,333
Title III	Immigrant	\$3,863
Total		\$277,907

7. Approval was given for the following 2016-2017 salary to be paid using the ESSA/Title III-Immigrant grant:

Item	Last Name	First Name	Position	Full Salary	ESSA Salary	% from ESSA
1.	Eresman	Jessica	Bilingual Teacher	\$52,525.00	\$3,066.00	5.84%

Aye: Ms. Abbott            Mr. Stager                            Nay: 0                            Abstain: 0  
 Mr. Bart                    Mr. Walker  
 Dr. Copeland            Ms. Fallon  
 Ms. Markowski

FACILITIES/OPERATIONS

The next meeting will be March 7, 2017.

**The Facilities/Operations item was approved under one motion made by Mr. Bart, seconded by Mr. Stager.**

- Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for a partial roof system replacement at the Barley Sheaf Elementary School.
- Approval was given to authorize the Business Administrator/Board Secretary to advertise and accept bids for a fire alarm system replacement at the Robert Hunter Elementary School.
- Approval was given to submit the partial roof system replacement at the Barley Sheaf Elementary School and the fire alarm system replacement at the Robert Hunter Elementary School to the State as "Other Capital" Projects. The Long Range Facilities Plan will also be amended to include these projects.
- Approval was given to accept the following donation for the 2016-2017 school year:

Item	Donation	School	Donor	Amount
1.	Line striping Main Playground Games by Randazzo Line Striping	RH	PTO	\$13,052.50

- Approval was given to authorize the procurement of goods and services through the attached list of state contract vendors for the 2016-2017 school year.
- Approval was given of the following classroom for Toilet Use for the 2016-2017 school year:

Item	School	Room #	Uses
1.	Barley Sheaf	8	Toilet Use for Project Success Classroom

Aye: Ms. Abbott            Mr. Stager                            Nay: 0                            Abstain: 0  
 Mr. Bart                    Mr. Walker  
 Dr. Copeland            Ms. Fallon  
 Ms. Markowski

TRANSPORTATION

The next meeting will be March 8, 2017.

FINANCE

The next meeting will be February 15, 2017.

**The Finance item was approved under one motion made by Dr. Copeland, seconded by Mr. Bart.**



Aye: Ms. Abbott      Mr. Stager      Nay: 0      Abstain: 0  
 Mr. Bart      Mr. Walker  
 Dr. Copeland      Ms. Fallon  
 Ms. Markowski

**SPECIAL SERVICES**

**All Special Services items were approved under one motion made by Mr. Bart, seconded by Ms. Markowski.**

- Approval was given to confirm the resignation of the following Teacher Assistants, contracted through the Hunterdon County Educational Service Commission, for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Ciotta	Olivia	JPC	World Language	February 3, 2017
2.	Finch	Katherine	JPC	Behavioral Disabilities	February 12, 2017

- Approval was given to accept the resignation of the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Rosenthal	Jill	JPC	Grade 7/8 Spanish	February 24, 2017

- Approval was given to employ the following Teacher Assistants, contracted through Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Position/Replacing	Effective Date
1.	Beckman	Michele	RH	Personal Assistant/Lorraine Heldt	February 14, 2017
2.	Hewitt	Colin	JPC	World Language/Olivia Ciotta	February 14, 2017
3.	Inghilterra	Alison	JPC	Behavioral Disabilities/Katherine Finch	February 16, 2017

- Approval was given to increase the maximum number of hours for the following translators/interpreters:

Item	Last Name	First Name	From	To	Rate/Stipend
1.	Burgos	Lillian	50 hrs.	100 hrs.	\$30.62/hr.
2.	Picchio	Matilde	50 hrs.	100 hrs.	\$30.62/hr.

Aye: Ms. Abbott      Mr. Stager      Nay: 0      Abstain: 0  
 Mr. Bart      Mr. Walker  
 Dr. Copeland      Ms. Fallon  
 Ms. Markowski

**INFORMATION ITEMS**

- Harassment, Intimidation & Bullying Investigations for the 2016-2017 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RH	2016-2017 School Year, Fall & Winter	1	No	Remedial measures outlined in report
RH	2016-2017 School Year, Lunch	2	No	Remedial measures outlined in report
JPC	1/17/17	5	No	Remedial measures outlined in report

2. Suspensions for the month of September:

School	Infraction	# of Days
RH	Physical aggression towards another student	One Day

3. Drills to date for the 2016-2017 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/09	09/12	09/13	09/07	09/22	09/07
October	10/07	10/28	10/31	10/11	10/13	10/14
November	11/07	11/18	11/18	11/03	11/22	11/18
December	12/01	12/08	12/22	12/09	12/14	12/09
January	01/04	01/25	01/12	01/04	01/13	01/04
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/20	09/20	09/21	09/14	09/26	09/21
October	10/24	10/28	10/14	10/17	10/26	10/21
November	11/23	11/30	11/28	11/16	11/30	11/19
December	12/15	12/19	12/19	12/20	12/22	12/20
January	01/26	01/31	01/30	01/13	01/27	01/13

MISCELLANEOUS/ACTION ITEMS

**All Miscellaneous/Action Items were approved under one motion made by Mr. Walker, seconded by Mr. Stager.**

1. Approval was given to confirm Laura Gorin, ESL Preschool Program Consultant, to visit the district at no cost on February 6, 2017 to conduct preliminary planning for a potential bilingual preschool program to be housed at Robert Hunter School beginning September 2017. (Proposal to be presented at a later date.)
2. Approval was given to confirm the Hunterdon County Educational Services Commission School Bus Aide Agreement for the 2016-2017 school year, as attached.
3. Approval was given for First Children Services/Regional Enrichment and Learning Center, LLC to conduct Child Study Team evaluations as needed during the 2016-2017 school year at a maximum fee of \$550 per evaluation.
4. Approval was given to adopt the revised 2016-2017 Student Calendar, as attached.
5. Approval was given to adopt the revised 2016-2017 Secretarial Calendar, as attached.

Aye: Ms. Abbott      Mr. Stager                      Nay: 0                      Abstain: 0  
 Mr. Bart              Mr. Walker  
 Dr. Copeland      Ms. Fallon  
 Ms. Markowski

CORRESPONDENCE

The Board received a thank you note from Dr. Suchorsky.

OLD BUSINESS

Ms. Fallon noted how great Tech Night at J.P. Case Middle School was.

NEW BUSINESS

Mr. Bart reminded everyone of the student concert, K-8 on March 21<sup>st</sup> with the Harmonizers. He also noted the Color Run this year will be on April 23<sup>rd</sup> and this benefits all six schools. Mr. Walker asked for recognition to the scholastic fund for the student just lost at Hunterdon Central High School. Mr. Voorhees explained the school district cannot make donations using taxpayer's money. She suggested contacting the PTO's. Mr. Bart also suggested contacting the ED Foundation.

CITIZENS ADDRESS THE BOARD

None

**On the motion of Mr. Stager, seconded by Mr. Bart, the meeting was adjourned, unanimously viva voce, at 7:57 p.m. to executive session in Room B132.**

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

HIB Hearing

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

The Board returned to public session at 8:00 p.m. in Room B132.

**On the motion of Mr. Stager, seconded by Ms. Abbott, the meeting was adjourned at 8:00 p.m. viva voce.**

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

2017 Board Meetings

- February 27 Goals Update
- March 13 Educators of the Year Reception and Recognition & 27 Safety Poster Contest Winners
- April 24
- May 8 Reorganization of the District & May 30 Superintendent Evaluation
- June 12 Superintendent Evaluation Delivery & 26
- July 24
- August 21 Goal Setting Session
- September 11 & 25
- October 9 & 23
- November 13 & 27
- December 11